

**PVTA
Pioneer
Valley
Transit
Authority**

**Administrative Headquarters
Old North Main St. Firehouse
2808 Main Street
Springfield, MA 01107
(413) 732-6248**

**MINUTES OF PVTA'S
COMPENSENATION COMMITTEE MEETING
August 27, 2021**

The Compensation Committee meeting of the Pioneer Valley Transit Authority was held on Friday, August 27, 2021 at 11:00 A.M. remotely in accordance with the Governor's State of Emergency Provisions of the Open Meeting Law, G.L. c. 30A, Section 20, relieving from the requirement of section 20 of chapter 30A that it conduct its meetings in a public place that is open and physically accessible to the public, permitting a public body to allow remote participation by all members.

PRESENT:

Doug Slaughter, Amherst; Brian O'Leary, Belchertown; Mark Gold, Longmeadow; John Carroll, Ware;

NOT PRESENT:

N/A, all members present.

1. CALL TO ORDER

A quorum being present, Chairman of the Compensation Committee, Doug Slaughter, called the meeting of the Compensation Committee to order at 11:00 A.M.

2. APPROVAL OF MINUTES OF JUNE 23, 2021 COMPENSATION COMMITTEE MEETING

Chairman Slaughter asked for a motion from the Compensation Committee to approve the Compensation Committee minutes of June 23, 2021. Minutes were distributed prior to this meeting for review by the committee.

Motion: Moved and seconded (O'Leary/Gold) to approve the Compensation Committee minutes of June 23, 2021.

Chairman Slaughter asked if there was any discussion, hearing none, asked for a roll call vote.

Brian O'Leary – Yes

John Carroll – Yes

Mark Gold – Yes

Doug Slaughter - Yes

Motion passed by a 4-0 vote.

3. ADMINISTRATOR'S REVIEW PROCESS

Chairman Slaughter stated that the Administrator's review is due, and the committee needs to determine if we are going to conduct an evaluation this year. If so, ideally the committee would approve the evaluation tool to be used this week and determine who is going to receive the evaluation. Last year we sent the form to the Advisory Board, PVTa staff and PVTa service contractors for feedback.

Mark Gold: I think we should do a review. I did not see a lot of value in the staff and contractor reviews but maybe that feedback was helpful for Ms. Sheehan. We should also include specific questions related to the pandemic such as addressed personnel issues that arose from COVID-19 limitations and maintained system operations thru and accordance with COVID-19 restrictions and limitations.

Chairman Slaughter: We can add those additional questions to the evaluation. Timeline wise, I'd like to have the committee send out the evaluation form to the Board on September 1st and give the Board until September 10th to return the completed form. Schedule a meeting tentatively on September 20th and have the Board vote at the September 22nd meeting.

4. **OTHER BUSINESS**

Chairman Slaughter reported that there is no other business to discuss.

5. **ADJOURNMENT**

Chairman Slaughter asked for a motion to Adjourn.

Motion: Moved and seconded (O'Leary/Carroll) to Adjourn.

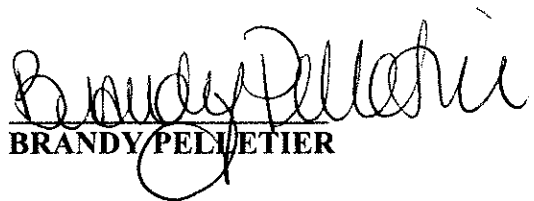
Chairman Slaughter asked for a roll call vote:

Brian O'Leary – Yes
John Carroll – Yes
Mark Gold – Yes
Doug Slaughter - Yes

The meeting of the PVTa Compensation Committee adjourned at 11:23 A.M.

A TRUE RECORD

ATTEST:


BRANDY PELLETIER

Documents filed with Compensation Committee Meeting packet:

- June 23, 2021 Minutes

MINUTES APPROVED: September 20, 2021